STEP 1 Download PRODUCT SIZE TEMPLATE from our website (refer to: Using Our Product Size Template)

STEP 2 Design your artwork by following our artwork specifications.

- Go through all artwork specifications
- Follow our 3 PRINCIPLE GUIDELINES (May check link given at step 1)
- Some products may have different/extra artwork specifications. Please refer to this handbook or website to for more information.

STEP 3 Preparing final artwork file in **PDF** file format:



Adding text onto a transparent background might cause font distortion. In order to ensure your font is safe from distortion, may save background in JPEG / TIFF file before insert wording.



STEP 4 Place order online.

- Go through respective product checklist to avoid error.
- Go to 'ORDER' page at our website to place your order.
- Send your final artwork file to us (refer to: Sending File To Us)

